The Washington State BEACH Program Data Collection Website

How to create a
Secure Access Washington Account

Questions?

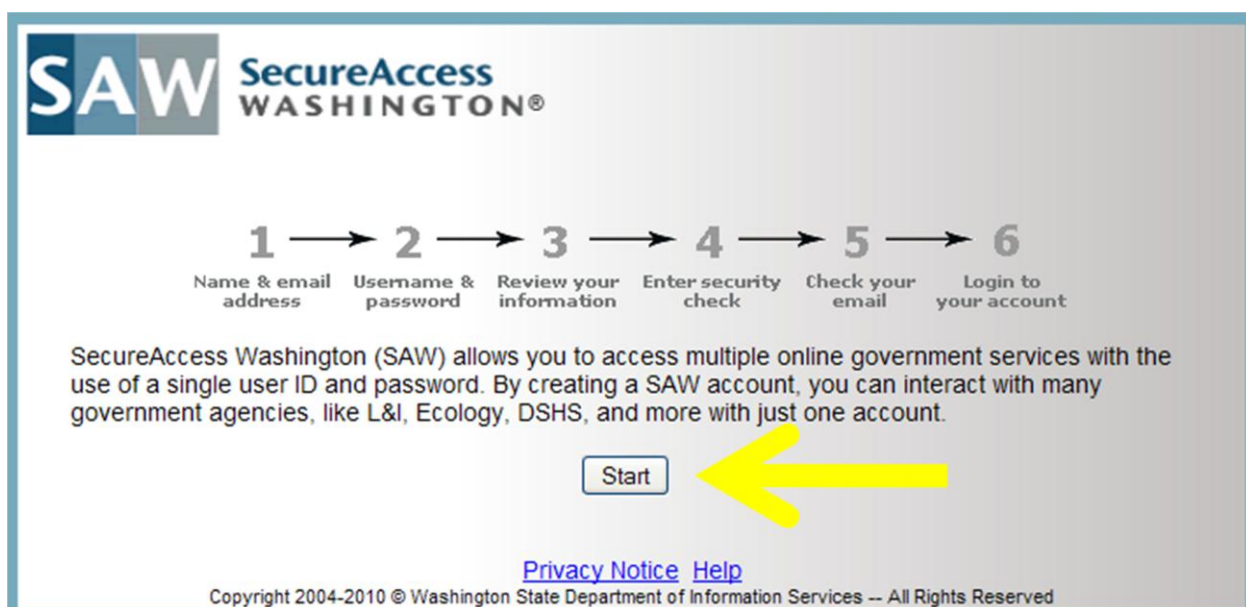Call Jessica Bennett at 360-407-6159

BEACH Cell: 360-480-4868

1. Go to http://secureaccess.wa.gov/ or just Google "Secure Access Washington".

2. Click on "Create one" link.

3. Click on the "Start" button.

SAW SecureAccess
WASHINGTON®

1 → 2 → 3 → 4 → 5 → 6

Name & email **Username &** **Review your** **Enter security** **Check your** **Login to**
address password information check email your account

Enter your personal information:

Name | |
E-Mail Address | |
Confirm E-Mail | |
Secret Question | ---select a question--- |
Question Answer | |

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4. Fill in your personal information. The secret question is not case sensitive. You will need to provide your email address to verify the account and to receive a new password if you ever forget. Choose the "Next" button.

5. Please make your User ID as Firstname_Lastname. Create a password.

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Name & email address | Username & password | **Review your information** | Enter security check | Check your email | Login to your account

Review Information:

Here is your personal and account information.

NOTE: We value the security of your personal information. In order to protect this information, your password will expire **every 120 days**

Name: Jessica Bennett
E-Mail Address: jebe461@ecy.wa.gov
User ID: Jessica_Bennett
Password:
Secret Question: By what nickname did your friends call you when you were a child?
Answer: JJ the jetplane

Go back to the previous page to make changes.
Continue to the next page if the information is correct.

You may want to **PRINT** this page for your records.

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6. **Review to ensure accuracy and then print or save a screenshot of your information.**

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| Name & email address | Username & password | Review your information | **Enter security check** | Check your email | Login to your account |

Please enter the security code (Not case-sensitive):
The security code helps us to prevent massive user sign-up from robot programs.

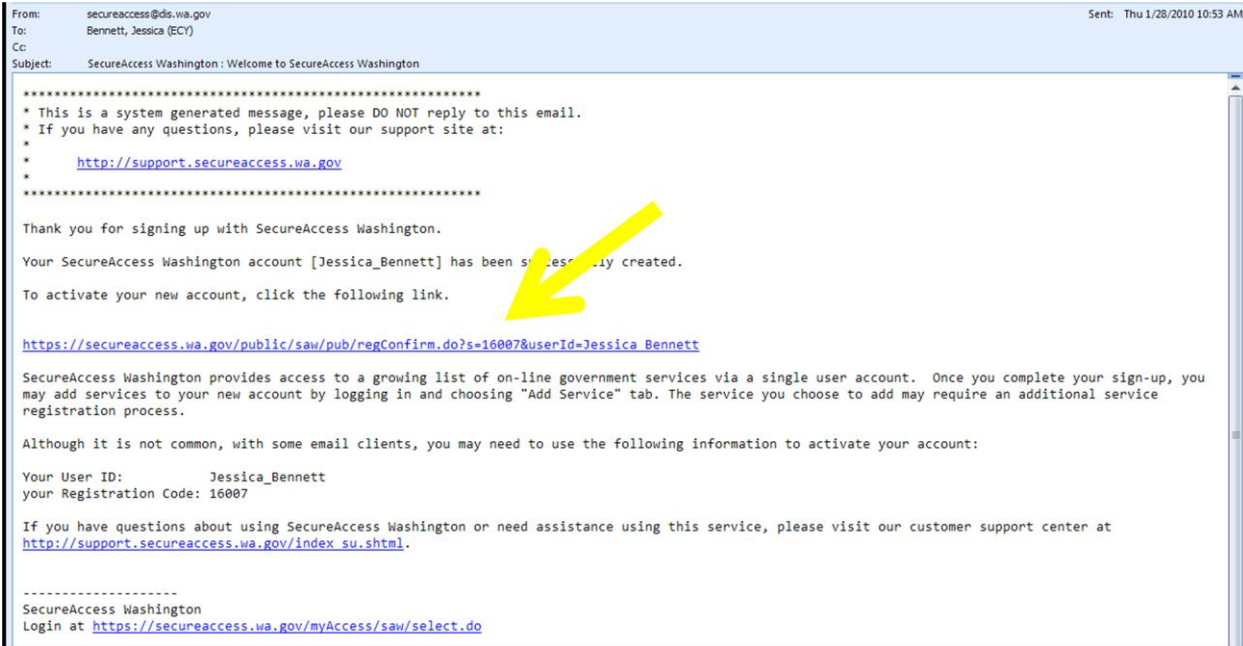In the box below, enter the security code you see above: (Click here if you cannot read the code)

Previous   Submit

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7. **Enter in the security code, if you are not sure about it – try the "Click here if you cannot read the code" link.**

8. Go to your email and look for an email from secureaccess@dis.wa.gov and click on link to activate account.

From:	secureaccess@dis.wa.gov	Sent: Thu 1/28/2010 10:53 AM
To:	Bennett, Jessica (ECY)	
Cc:		
Subject:	SecureAccess Washington : Welcome to SecureAccess Washington	

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**********************************************************
* This is a system generated message, please DO NOT reply to this email.
* If you have any questions, please visit our support site at:
*
*       http://support.secureaccess.wa.gov
*
**********************************************************

Thank you for signing up with SecureAccess Washington.

Your SecureAccess Washington account [Jessica_Bennett] has been s      es    ly created.

To activate your new account, click the following link.


https://secureaccess.wa.gov/public/saw/pub/regConfirm.do?s=16007&userId=Jessica_Bennett

SecureAccess Washington provides access to a growing list of on-line government services via a single user account.  Once you complete your sign-up, you
may add services to your new account by logging in and choosing "Add Service" tab. The service you choose to add may require an additional service
registration process.

Although it is not common, with some email clients, you may need to use the following information to activate your account:

Your User ID:        Jessica_Bennett
your Registration Code: 16007

If you have questions about using SecureAccess Washington or need assistance using this service, please visit our customer support center at
http://support.secureaccess.wa.gov/index_su.shtml.


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SecureAccess Washington
Login at https://secureaccess.wa.gov/myAccess/saw/select.do
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9. Go back to the SAW page and log in with your new User ID and password.

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Name & email address | Username & password | Review your information | Enter security check | Check your email | Login to your account

Your SecureAccess Washington account has been activated.
To continue the registration for available services, please login below.

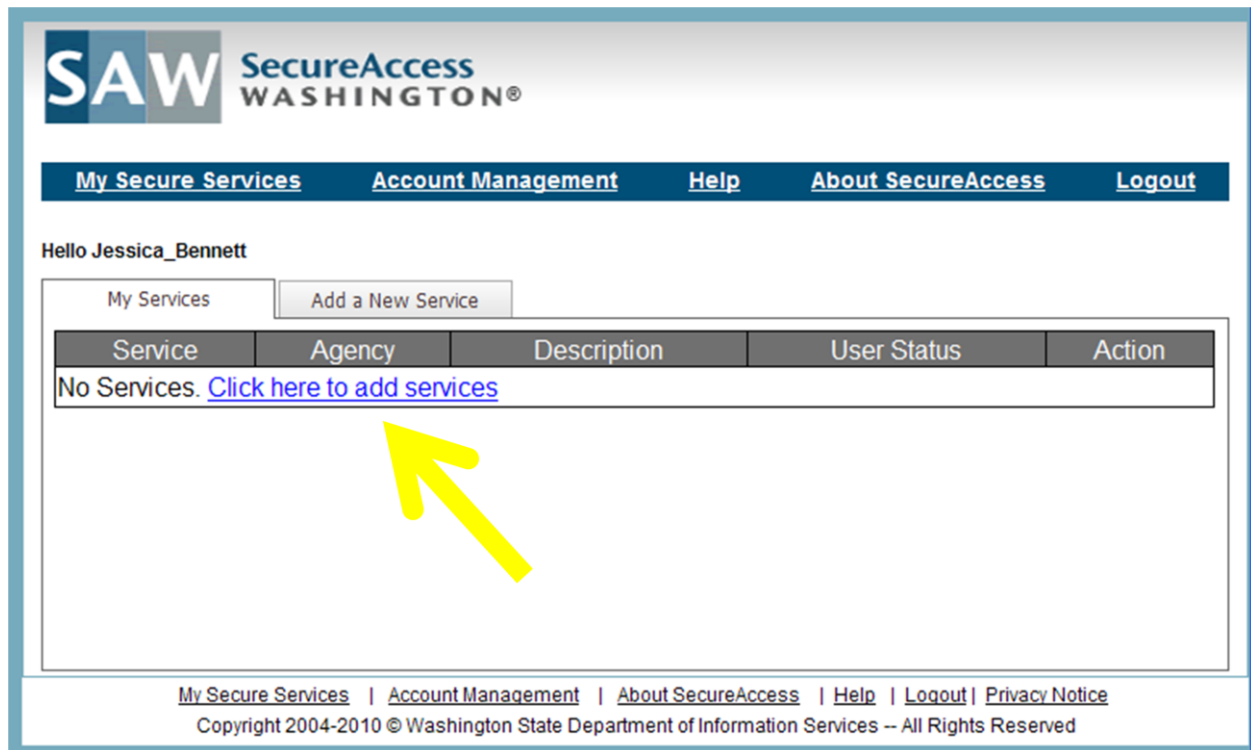**Login to your SecureAccess Washington Account**

User ID | Jessica_Bennett
Password | ••••••••

[Login]

Forgot your User ID?
Forgot your password?

Privacy Notice Help
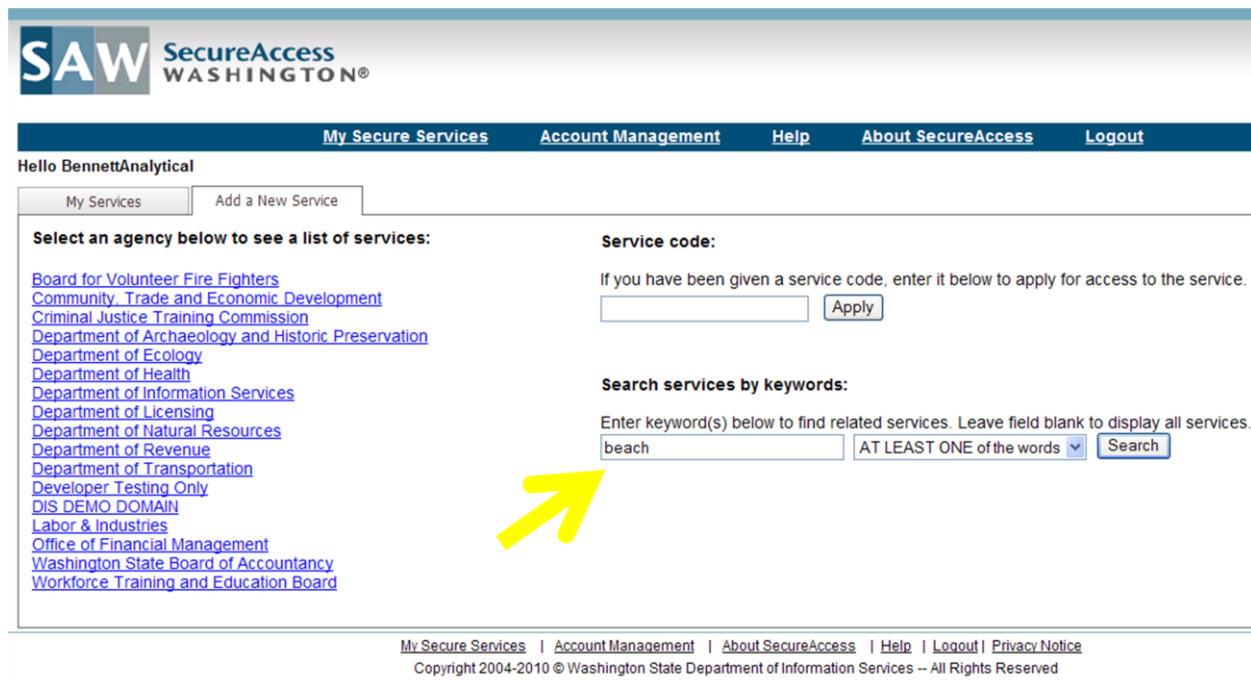
10. Now that you are logged you can add a service.

11. Search for services by keywords: "beach"

12. Choose Apply for the Beach Sampling Application from the Department of Ecology.

13. Yippeee! You are done. An automatic email will be sent to the Jessicas notifying them that you have registered. Once you are approved you will be able to log in and enter data.